



The West Boylston Water District

Meeting Date and Time: Monday August 14, 2023; 5:00pm

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, James LaMountain, Gary Flynn, Michael Mard

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Robert Lopez, Michael Ohl

Mr. Szczurko called the meeting to order at 5:02pm.

ITEM 1: SUPERINTENDENT'S REPORT (*see attachments*)

- 1.) Mr. Bryngelson questioned the storm drains across from the Rt. 12 pump stations; Mr. Coveney noted they seemed to hold even with the heavy rains. No further questions or comments.
- 2.) See new business.
- 3.) Mr. Coveney clarified that the pipe retracted about 2'. Michael Ohl of CEI is advising that the contractor be made to replace the clamps to stainless steel. Mr. Szczurko recommends using the retainer if necessary. The Board authorized Mr. Ohl to move forward on this issue. Mr. Ohl does not anticipate any further reporting needed for Mass DeP over the incident.
- 4.) No further questions/comments.
- 5.) August 2023 sampling is scheduled.
- 6.) No further questions/comments.
- 7.) Mr. Coveney noted that Mr. Castagnetti has 30 years in the municipal system and has another business that he owns and wishes him well. Mr. Szczurko inquired about qualifications Mr. Coveney was looking for in a new hire; Mr. Coveney is willing to train the right candidate to obtain the correct licensing.

ITEM 2: TREASURER'S REPORT (*see attachments*)

Treasurer Heather Isaacs reviewed the Water District Water Billing income, Balance Sheet, and Profit & Loss reports through 6/30/23 and 7/31/23. No questions/comments on these schedules.

Mrs. Isaacs indicated that adjustments to accruals are pending and net pension liabilities would change. June Bartholomew accounts additionally need adjustments. Mr. Szczurko inquired about free cash certification; this will be done with the state via an online portal.

ITEM 3: OLD BUSINESS-

Mr. Ohl reported on the current status of pending items for Waterline to finish before releasing the retainage for the project.

Discussion regarding requested contract amendment by CEI. The Board reviewed complete breakdown of work/hours that payment is being requested for that was provided by Michael Ohl. Discussion concluded with a unanimous vote of \$60,000 for services rendered being agreed upon by all parties.

Mr. Szczurko handed the Committee Chair to Mr. LaMountain

ITEM 4: APPROVAL OF MEETING MINUTES

Mr. Bryngelson made a motion to accept the May 15, 2023 meeting minutes as presented; Mr. Mard seconded the motion; all voted in favor, motion carried.

Mr. Flynn made a motion to accept the June 5, 2023 meeting minutes as presented; Mr. Mard seconded the motion; all voted in favor, motion carried.

Mr. Flynn made a motion to accept the June 5, 2023 Annual Meeting minutes as presented; Mr. Mard seconded the motion; all voted in favor, motion carried.

Mr. LaMountain handed the Committee Chair back to Mr. Szczurko

ITEM 5: NEW BUSINESS –

Possible upgrade to SCADA from Verizon phone lines. Engineer Joe Sullivan is looking at other communication options and will be presenting a wireless backup proposal at the next meeting.

ITEM 6: OTHER BUSINESS- No other business presented.

Mr. Bryngelson made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Mr. Szczurko adjourned the meeting at 6:40 PM. Next meeting scheduled for September 18, 2023.

Meeting Minutes of the West Boylston Water District

August 14, 2023

Members Present: Stanley Szczurko, Jr., Robert Bryngelson James LaMountain, Gary Flynn, Michael Mard

Date of Approval: September 18, 2023

